

Dear Hillsboro PreK Families,

School is just around the corner! Please read this document carefully for dates & information you'll need to know for the beginning of the year!

Registration (required for ALL students, new *and* returning)

- ONLINE **July 27 - August 7** @ www.hillsboroschools.net (see online instructions on back), or
- IN PERSON **Friday, July 31 between 10:00a.m. - 6:00 p.m.** at Hillsboro Jr. High gym

In-person registration is available for those who do not have computer access, or need assistance with the online process. It will take approximately 15 minutes. Your child does *not* need to be present. *If you do not register or contact us in regard to placement **by August 7**, we will not be able to hold your child's spot.*

Please bring the following **REQUIRED** documents to registration if you did not turn them in at screening:

- ☐ **Completed Physical/Immunization/Lead Screening Form(s)** (new students only)
- ☐ **Accurate address(s) for bussing** (& please let us know if you plan to transport yourself)
- ☐ **Birth Certificate**
- ☐ **Proof of household income** (new students) by providing any 1 of the following: W-2s; 1 month of pay stubs; medical card; SNAP/TANF/WIC benefit documentation, or tax return. (These documents will be kept confidential.) **Students without proof of income on file will be placed on a waiting list.**

Home Visit: Week of August 17-21 (For students new to Pre-K, and Full Day students only)

- Your child's teacher will contact you to schedule a brief home visit at your house so that your child can meet them where they are most comfortable.

Orientation: Monday, Aug. 24, 10:00 a.m. OR 5:30 p.m. (for families NEW to PreK)

- Please drop your child off in the GYM. You will get them AFTER Orientation, and then go back to explore the classroom together for the Come & Go Open House.

Open House: Monday, Aug. 24, 10:45am-12:00pm, OR 6:15-7:30pm (for **ALL Preschoolers**, returning & new)

- Come & Go. You may bring your school supplies/donations at this time & explore the classroom with your child. Stations to drop your supplies will be set up in the hallway before you go to your classroom.
- Please **do not arrive early**, as Orientation for new families will be in session.

First Day Pre-K Wednesday, August 26

- Coffeen **AM Class:** 8:15 - 11:00; **PM Class** 12:00-2:45; **Full Day:** 8:15a.m. - 2:45p.m.

Bussing is only provided to & from school Monday thru Thursday. If you choose for your child to attend class on Fridays, you will be required to provide transportation that day. If you are unable to transport on Fridays or prefer your child only attend class Mon-Thurs, *that is OKAY, and will NOT be counted against them.* Please make a decision if your child will attend Friday Class this year, and let your child's teacher know by Open House. (If attending Fridays, regular attendance is expected each week.)

Don't hesitate to contact the PreK Office if you have any questions! **If you do NOT plan to enroll your child in our pre-k this school year, PLEASE call or email me as soon as possible, so that we can fill your spot with another student on the waiting list.** We look forward to meeting your child soon!

Sincerely,



Sarah VanMiddendorp
PreK Coordinator

Hillsboro PreK Online Registration Info

Coffeen Elementary School ☐ 200 School Street ☐ Coffeen, IL 62017 ☐ (217)534-2314 ☐ (217)534-6088(fax)

Parents may register **ONLINE** beginning **July 27 - Aug. 7.**

If you are unable to register online, please attend registration at the **Hillsboro Jr. High gym** on **July 31, 10a.m. – 6p.m.** for assistance. *Please call the Coffeen Office if you are unable to open your account with this login info.

User: firstname.lastname

Pass: pk1234

*typically MOM'S first & last name. If that doesn't work, try dad's name instead.

This is your Skyward Login ID & Password

To register ONLINE:

- 1) Go to www.hillsboroschools.net
- 2) Click on "Family Access (Skyward)" on the left-hand side under "Quick Links"
- 3) Use your Skyward Login ID & password provided above to login, and you will then see where to complete registration information. (If you have an older child in the school district or an established Login ID & password, you will use **that same login information**. You will NOT need to create a separate account for each child. Your password will NOT be listed on the sticker above because your existing password is secure.)

If you have not yet provided required documents (physical, immunizations/lead screening, birth certificate, & proof of income) you will need to drop off those documents at registration even if you register online. Students without Proof of Income will be placed on a waiting list.

***All items listed are donation ideas. Please contact your child's teacher if you need help providing a backpack.**

Mrs. Atkins	Miss Mallory	Miss Mandy	Mrs. Rivas	Miss Shelby
regular sized backpack*	regular sized backpack*	regular sized backpack*	regular sized backpack*	regular sized backpack*
full set of "spare" clothes*	full set of "spare" clothes*	full set of "spare" clothes*	full set of "spare" clothes*	full set of "spare" clothes*
Lysol/Clorox wipes	kleenex	baby picture*	blanket or large beach towel*	Fitted sheet, blanket, small pillow*
Crayola WASHABLE CLASSIC color markers	baby wipes Clorox Wipes	family picture* single subject notebook	small travel-sized pillow* Baby and family picture*	family picture* baby wipes
single subject notebook	AM- Dry Erase Markers	Bottle of GermX	baby wipes	Clorox wipes
*baby picture	AM- Elmer's Glue Stick	1 Container of Clorox Wipes	Clorox wipes	Fiskars Scissors (child size)
*family picture	AM- Crayola Washable Markers	AM-4 pk Mr.Clean Erasers	Germ X hand sanitizer	kleenex
Crayola watercolors	AM- Sandwich Baggies	AM- Box of kleenex	single subject notebook	Scotch tape
a.m. box of crayola crayons	PM-Crayola Crayons	AM- Small dry erase markers	glue stick	Crayola Washable Markers
a.m. glue sticks	PM- Gallon Size Ziplocs	PM- glue stick	Elmer's liquid school glue	Crayola Crayons
a.m. Fiskars child scissors	PM- Package of Coffee Filters	PM-Scotch tape refill	Dry Erase Markers (2 pack)	Crayola Watercolor paints
a.m. scotch tape refill	PM- 4 pk Mr. Clean Erasers	PM-Crayola Markers	BOYS: Crayola watercolor paints	Ziploc (gallon or sandwich size)
p.m. baby wipes			BOYS: Scotch Tape refill	notebook
p.m. gallon size ziplocs			GIRLS: Crayola Markers (washable)	colored pencils
p.m. Kleenex			GIRLS: kleenex	Dry Erase Markers

*Items with * are yours to keep and will be returned to you at end of the school year.